**Maharashtra Scooters Limited**

CIN: L35912MH1975PLC018376
Registered Office: Bajaj Auto Limited Complex,
Mumbai-Pune Road, Pune- 411 035
Website: [www.mahascooters.com](http://www.mahascooters.com)
Email ID: ssubbramaniam@bhil.in
Tel: (020) 7157 6066

 Date: 12 December 2022

«SR\_NO»

\*«BARCODE\_NO»\*

«BARCODE\_NO»

«HOLDER»

«HOLDER\_ADD»

«HOLDER\_AD1»

«HOLDER\_AD2»

«HOLDER\_AD3»

PIN: «HOLDER\_PIN»

Folio No.-«HOLDER\_FOL»

Dear Shareholder,

|  |  |  |
| --- | --- | --- |
| **Subject** | **:** | **Reminder for furnishing of PAN, KYC details and Nomination by holders of physical securities on or before 1 April 2023** |
| **Ref.** | **:** | **SEBI Circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2021/ 655 dated 3 November 2021** |

This has reference to our letter dated 10 February 2022 relating to updation of PAN, Nomination and other KYC details pursuant to SEBI circular dated 3 November 2021.

According to the said SEBI circular, please note that:

1. furnishing of PAN, email address, mobile number, bank account details and nomination by holders of physical securities is mandatory,
2. any service request shall be entertained only upon registration of the PAN, Bank details and the nomination.

Folios wherein any one of the said document / details are not available **on or after
1 April 2023**, shall be frozen and you will not be eligible to lodge grievance or avail service request from Company’s Registrars & Transfer Agents i.e. KFin Technologies Limited (‘RTA’) and not eligible for receipt of dividend in physical mode.

**After 31 December 2025**, the frozen folios shall be referred by RTA/Company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and or Prevention of Money Laundering Act, 2002.

Therefore, we request you to update the documents/details, as per the table below, to Company’s RTA immediately on receipt of this letter.

| **Sr.****No.** | **Particulars** | **Please furnish details in** |
| --- | --- | --- |
| 1 | PAN | Form ISR‐1 |
| 2 | Address |
| 3 | Email address |
| 4 | Mobile Number |
| 5 | Demat account number |
| 6 | Bank details |
| 7 | Nomination details | Form No. SH‐13 |
| 8 | Declaration to opt out nomination | Form ISR‐3 |

The aforesaid forms can be downloaded from the website of the Company at <https://www.mahascooters.com/investorsrel.html#AGM> and RTA at <https://ris.kfintech.com/clientservices/isc>

Request you to please fill the attached format and return the same along with requisite self‐attested documents and **this original cover letter** at the following address immediately to enable us to process your request. We suggest you retain a copy of this cover letter for your records.

**KFin Technologies Limited,**

**Unit: Maharashtra Scooters Limited**

Selenium Tower B, Plot 31‐32, Gachibowli, Financial District,

Nanakramguda, Hyderabad – 500 032.

**Toll free no. 1800‐309‐4001**

E‐mail: ramkumar.vasamsetti@kfintech.com or einward.ris@kfintech.com

Thanking you,

Yours faithfully,

For **Maharashtra Scooters Limited**

**Sd/‐**

**Sriram Subbramaniam**

**Company Secretary**